Dementia Care Specialists
Distinguished Provider Recognition for a Facility

What is Dementia Care Specialists Distinguished Provider recognition?
Recognition for facilities that demonstrate a commitment to CPI's Dementia Capable Care training and principles, which is the foundation for high-quality dementia care.

What is Dementia Capable Care?
Care provided by care partners (therapists, nurses, aides, activity professionals, leadership, and others) who have the passion, heart, and skill to enhance the function, safety, and quality of life of those with Alzheimer’s disease and related dementias (ADRD).

What are the benefits of this recognition?
- Acknowledgement of your commitment and successful achievement of CPI’s Dementia Capable Care training.
- A listing on our online registry as a facility with this special status and who is a member of our Dementia Capable Network.
- An opportunity to contribute to the evidence through the provision of success stories, outcomes, and surveys.
- Connection with the other facilities with Distinguished Provider status for sharing advice, solutions, and success stories.
- The level of training achieved within the Distinguished Provider recognition helps facilitate positive outcomes such as:
  - Promoting the highest possible level of function for those at all stages of Alzheimer’s/dementia.
  - Maximizing overall health, emotional well-being, and safety for those at all stages of Alzheimer’s/dementia.
  - Attracting and maintaining quality staff.
  - Empowering staff to minimize burnout and staff turnover.
  - Enhancing referrals and census.

What does the Dementia Care Specialists Distinguished Provider receive?
With successful achievement of Dementia Care Specialists Distinguished Provider recognition, a facility and/or the specific environment (such as a Dementia Special Care Unit) within the facility receives:
- A plaque identifying this special status awarded for a three-year period.
- A seal (provided electronically) that can be utilized on collateral pieces and the facility website.
- A pin for each team member trained in the Dementia Capable Care: Foundation course.
- Public recognition as a Dementia Care Specialists Distinguished Provider; providers will be (a) listed on CPI’s online registry and (b) named in periodic press releases.
- Free access to two hours of additional education per year (after the first year) for each team member who completed Dementia Capable Care: Foundation.
- Opportunities to communicate with DCS and others within the peer network for upskilling, problem-solving, networking, and best-practice sharing.

How is this recognition obtained?
There are four requirements. Please see the standards and requirements information.
Standards and Requirements for a Facility

In order to become a Dementia Care Specialists Distinguished Provider, a facility is expected to satisfy the following four requirements.

1. Submit an Application That Satisfies Approval Requirements

- The facility must be located in the US.
- The facility must identify what locations within the facility or facility campus will apply for this recognition.
- Complete an application including:
  - Reason(s) for seeking Dementia Care Specialists Distinguished Provider recognition.
  - Mission statement and philosophy that support Dementia Capable Care tenets.
  - Agreement with implementing Dementia Capable Care to achieve the goals of optimizing the level of functional independence, safety, health, and quality of life of the residents/clients with Alzheimer’s/dementia at all stages.
  - Agreement with delivering Dementia Capable Care training and implementing training into care.
  - Agreement with intent and ability to comply with Dementia Capable Care best practice, which demonstrates the therapeutic role of therapy department, activities, and ADL care to help achieve the Dementia Capable Care goals.
  - Identification of key personnel who have significant responsibility in delivering or supporting Dementia Capable Care training principles including:
    a. Identification of a minimum of one Dementia Capable Care Certified Instructor serving the facility (primary trainer).
    b. Identification of at least one Dementia Capable Care Therapist serving the facility.
    c. Identification of at least one Dementia Capable Care/Care Partner serving the facility.
    d. Identification of at least one OT/OTA and one PT/PTA and/or SLP serving the facility who have successfully completed the Dementia Capable Care: Two-Day Foundation and Dementia Therapy Applications Course.
    e. The Executive Director/Administrator, DON, Director of Activities and Dementia Unit/Program Manager must all be identified with a summary of how their roles will assist with providing and supporting implementation of Dementia Capable Care.
  - Description of the facility process for (a) meeting the initial dementia training standards; (b) maintaining and tracking training records including identification of the responsible party(ies); (c) meeting the ongoing annual education standards; (d) submitting success stories, outcomes, and surveys.

Important notes about the application process:

- The facility must submit a nonrefundable fee of $400 with the letter of intent to begin the application process.
- Once the training and other requirements are met and an application is submitted, the approval process typically takes two to four weeks.
### 2. Demonstrate Compliance With Training Standards and Other Requirements

#### Initial Training Standard | Evidence | Ongoing Training Standard | Evidence
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- At all times, a minimum of 75% of total employees must have successfully completed the *Dementia Capable Care: One-Day Foundation Course* within 60 days of employment.  
- It is mandatory that leadership, including but not limited to the administrator/Executive Director, Director of Nursing, Director of Activities, and Dementia Director, all complete the *Dementia Capable Care: One-Day Foundation Course* within 60 days of employment. | Initial Application and Training Records | At least 75% of staff, including all leadership named previously, must successfully complete a minimum of two additional hours of Dementia Capable Care education per year, after the first year. Education may be provided by the Certified Instructor using CPI training materials or via participation in DCS-led eLearning, live, or webinar events. | Ongoing Annual and Spot Audits and Training Records

#### Initial Key Personnel Requirements | Evidence | Ongoing Key Personnel Requirements | Evidence
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The facility or designated area within the facility must have at least one Dementia Capable Care Therapist and one Dementia Capable Care/ Care Partner who (a) serve the facility full or part time, (b) can act as a facility mentor, and (c) can enable the facility to fulfill the best practice requirements. These individuals must be named in the application (one or both may also be the Certified Instructor). | Initial Application | The facility must maintain this role at all times and must notify DCS/CPI immediately if there is a change in the person assigned to this role. | Ongoing Annual and Spot Audits

The facility must have an assigned Dementia Capable Care Certified Instructor (can be an internal employee or provided via a therapy contract company) who can enable the facility to meet the training standards. This person must be named in the application. | Initial Application | The facility must maintain this role at all times and must notify DCS/CPI immediately if there is a change in the person assigned to this role. | Ongoing Annual and Spot Audits

The facility must have at least one OT/OTA and one PT/PTA and/or SLP serving the facility who has successfully completed the *Dementia Capable Care: Two-Day Foundation and Dementia Therapy Applications Course*. | Initial Application | The facility must maintain this role at all times and must notify DCS/CPI immediately if there is a change in the person assigned to this role. | Ongoing Annual and Spot Audits

#### Initial Infrastructure to Support Dementia Capable Care  
*(see info required on application)* | Evidence | Ongoing Infrastructure to Support Dementia Capable Care  
*(see info required on application)* | Evidence
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- Congruent mission statement and philosophy.  
- Agreement with Dementia Capable Care goals and ability to implement training into best practice for therapy, activities, and ADL programs. | Initial Application | The initial infrastructure must be maintained. | Ongoing Annual and Spot Audits

#### Other Requirements | Evidence | Other Requirements | Evidence
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- None | None | - Submit family and staff survey results.  
- Submit facility outcome report (including success story).  
- Submit updated training tracking tool. | Submission and/or attendance requirements
Audit Compliance

During the initial and ongoing audits, compliance with standards and other requirements will be demonstrated via:

• Training records.
• Employment of key personnel with required training credentials.
• Maintenance of key infrastructure components to support Dementia Capable Care.
• Submission of success stories, surveys, and outcome reports at scheduled intervals.

If an audit reveals that the facility is out of compliance with a standard or requirement, the facility will have 120 days to initiate a corrective action plan and regain compliance.

If, after 120 days, the noncompliance is not rectified per the satisfaction of the auditor, the Dementia Care Specialists Distinguished Provider recognition will be permanently revoked or suspended.

At such time, the facility must immediately cease all promotion activities related to Dementia Care Specialists Distinguished Provider recognition, and Dementia Care Specialists will take the actions necessary to identify the change of status. If status is revoked, all fees previously paid are nonrefundable.

3. Fees (Submit and Maintain Good Standing)

Nonrefundable Application Fee
A nonrefundable **$400** application fee is required with your letter of intent. The fee covers administrative costs to assist the facility in meeting the application requirements.

Membership Fee
A membership fee of **$1,200** per three-year term is required upon acceptance of completed application.

Note: Application does not guarantee successful completion.

4. Maintain Integrity as a Dementia Care Specialists Distinguished Provider

All Dementia Care Specialists Distinguished Providers are required to maintain adherence at all times to specified approvals for marketing this special recognition. If at any time the facility or organization abuses these guidelines, the Dementia Care Specialists Distinguished Provider status will be immediately revoked without opportunity for reinstatement. All fees previously paid are nonrefundable.