



nonviolent crisis intervention
a CPI specialized offering

2014

Instructor Excellence

Renewal Planning Guide



Register Today!

*Renewal participants receive
a **FREE color eReader** and
access to **hybrid training!***

Set Your Training Goals.

The pursuit of training excellence starts with a plan. As a *Nonviolent Crisis Intervention*[®] Certified Instructor, the time to begin planning and set your annual training goals is now! Planning ahead will help you:



- **Select a renewal option most relevant to your needs.**
- **Schedule your training at the most convenient time and location.**
- **Assure the availability of the course that interests you.**
- **Obtain budget approval and administrative support.**
- **Set professional goals and make this year your year to excel.**

This guide provides a review of your Instructor Excellence Renewal requirements and details the available course options.

Understanding the Renewal Cycle.

Your renewal cycle begins on the day of your original certification. Your cycle resets whenever you successfully complete a qualifying Instructor Excellence Renewal Course. Throughout the renewal cycle, if we haven't already heard from you, we will contact you 60 to 90 days before each due date so there will be ample time to fulfill your requirements.

More detailed information about the renewal cycle is available at **crisisprevention.com**, but the graphic below provides a visual overview of the basic renewal requirements.

Year 4

Before four-year anniversary

Must submit at least 18 hours of training (two-program minimum) and annual membership fee, and **successfully complete an Instructor Excellence Renewal Course.**

Year 3

Before three-year anniversary

Must submit at least 18 hours of training (two-program minimum) and annual membership fee.



Year 1

Before one-year anniversary

Must submit at least 18 hours of training (two-program minimum) and annual membership fee.

Year 2

Before two-year anniversary

Must submit at least 18 hours of training (two-program minimum) and annual membership fee, and **successfully complete the free online exam or an Instructor Excellence Renewal Course.**

Meeting the Instructor Excellence Renewal Requirements.

As you may know, the Instructor Excellence Renewal Process is CPI's system of renewing certification for *Nonviolent Crisis Intervention*® Certified Instructors. Its purpose is to establish the standard of training as a process, help you improve your skills, and maintain the integrity of the program's core content. The process includes three measurable requirements—Teaching Hours, Competency-Based Testing, and Ongoing Training/Practical Testing.

Ongoing Training/Practical Testing

The 2014 Instructor Excellence Renewal Course options are:

- Option 1:** *Trauma-Informed Care: Implications for CPI's Crisis Development Mode*™
Examine trauma's influence on behavior and give staff strategies and approaches to help build a culture of care that is trauma informed and person centered for all stakeholders. (See pages 4–5.)
- Option 2:** *Autism Spectrum Disorders: Applications of Nonviolent Crisis Intervention*® Training
Tailor your training to address the unique needs of staff who support individuals with autism spectrum disorders or related communication disabilities. (See pages 6–7.)
- Option 3:** *Enhancing Verbal Skills: Applications of Life Space Crisis Intervention*™
Help break the conflict cycle by connecting *Nonviolent Crisis Intervention*® training fundamentals with Life Space Crisis Intervention concepts. (See pages 8–9.)
- Option 4:** *Applied Physical Training*™
Increase your skills and enhance your confidence to train physical intervention strategies with this intensive program. (See pages 10–11.)
- Option 5:** *Three-Day Nonviolent Crisis Intervention*® Renewal Program
Improve your Instructor skills by re-examining and reviewing the basic *Nonviolent Crisis Intervention*® training program. (See pages 12–13.)
- Option 6:** *ProficiencyPlus*
Minimize time away from your workplace by completing the comprehensive *ProficiencyPlus* exam and attending a one-day classroom session. (See pages 14–15.)

trauma-informed care:

implications for CPI's *Crisis Development Model*SM



Help Build a Trauma-Informed Culture of Care.

Trauma-Informed Care: Implications for CPI's *Crisis Development Model*SM examines the influence of trauma on behavior and offers strategies and staff approaches to promote a culture of care that is trauma informed and person centered for all stakeholders, including family members who support

those in care. With a better understanding of the function of the behavior, you can better serve those who have experienced trauma.

Examine Trauma's Impact on Behavior.

During the course, you will:

- **Develop an understanding of critical concepts specific to trauma-informed care and the resulting implications for the CPI *Crisis Development Model*SM and *Nonviolent Crisis Intervention*[®] training.**
- **Assist staff in understanding the influence of trauma on a person's behavior.**
- **Identify potential adaptations to the environment based on a trauma-informed perspective.**
- **Assist staff in understanding the influence of trauma on development, the brain, and cognition.**
- **Learn support strategies that foster resilience and help individuals in care develop self-regulation, coping skills, and compensatory skills.**
- **Review, strengthen, and extend core content, concepts, and understanding of the *Nonviolent Crisis Intervention*[®] training.**
- **Review and be tested on physical competencies for CPI's *Personal Safety Techniques*SM and *Nonviolent Physical Crisis Intervention*SM.**

Consider This Renewal Option if You:

- Work in a facility that supports individuals who have been impacted by psychological trauma.
- Are interested in helping staff foster resilience and recovery, as well as in making a positive impact on the care environment.
- Would like additional strategies that will help you tailor *Nonviolent Crisis Intervention*[®] training to staff who support individuals impacted by psychological trauma.
- Are a Certified Instructor who has taught at least 18 hours of training at your organization.

FREE Instructor eKit Includes Color eReader!

When you attend this training, you'll receive a **color eReader** for easy access to electronic support tools that will help you incorporate content from this program into staff refresher training. Your free eKit also includes:



- **Trauma-Informed Care: Implications for CPI's Crisis Development ModelSM Refresher Electronic Presentation**
- **Refresher Workbooks (10)**
- **Refresher Leader's Guide (also available as a download)**
- **Instructor Manual Addendum containing a variety of activities, case studies, and additional tools (also available as a download)**
- **Volume XVI, Issue I of the *Journal of Safe Management of Disruptive and Assaultive Behavior: Trauma-Informed Care***
- **Competency-Based Training Tool Kit**

PLUS . . . You will also gain free access to the *Nonviolent Crisis Intervention*[®] **hybrid delivery option**, which combines web-based and classroom learning.

2014 Trauma-Informed Care: Implications for CPI's *Crisis Development ModelSM Programs*

Charlotte, NC • February 11–13

Las Vegas, NV • April 1–3

Houston, TX • June 3–5

Chicago (Oak Brook), IL • July 15–17

New York, NY • July 29–31

Saint Louis, MO • September 30–October 2

Toronto, ON • December 15–17

*On-site training and sponsorship opportunities
are also available. Call for details.*

For more information, call 877.877.5390.

autism spectrum disorders

applications of *Nonviolent Crisis Intervention*[®] training



Build Bridges Between Two Worlds.

This three-day renewal enhances your ability to tailor *Nonviolent Crisis Intervention*[®] training to address the unique needs of staff who support individuals with autism spectrum disorders (ASD) or related communication disabilities. The program incorporates a variety of autism-specific skills, such as Positive Behavioral Interventions and Supports (PBIS), functional behavioral assessment, and support for the individual with self-injurious behavior.

Connect Concepts and Build Staff Support Skills.

During the course, you will:

- **Apply and practice strategies as they relate to *Nonviolent Crisis Intervention*[®] training concepts.**
- **Gain a deeper understanding about why behaviors occur, how to appropriately intervene, and how to structure the Postvention process.**
- **Explore appropriate adaptations and interventions to address the needs of individuals with ASD.**
- **Problem solve a variety of scenarios that staff may encounter.**
- **Review and be tested on physical competencies for CPI's *Personal Safety Techniques*SM and *Nonviolent Physical Crisis Intervention*SM.**

Consider This Renewal Option if You:

- **Want additional strategies that will help you tailor the *Nonviolent Crisis Intervention*[®] training for staff who support individuals with ASD.**
- **Work in education, residential services, MR/DD services, group homes, community agencies, or any organization supporting people with ASD.**
- **Are interested in proactively preparing for the possibility of working with individuals with ASD in the future.**
- **Are a Certified Instructor who has completed at least 18 hours of training at your school or facility.**

FREE Instructor eKit Includes Color eReader!



When you attend this training, you'll receive a **color eReader** for easy access to electronic support tools that will help you incorporate content from this program into staff refresher training. Your free eKit also includes:

- **Autism Spectrum Disorders: Applications of Nonviolent Crisis Intervention® TrainingSM Refresher Electronic Presentation**
- **Refresher Workbooks (10)**
- **Refresher Leader's Guide (also available as a download)**
- **Instructor Manual Addendum containing a variety of activities and additional information (also available as a download)**
- **Volume XIII, Issue II of the *Journal of Safe Management of Disruptive and Assaultive Behavior: Individuals Who Self-Harm***

PLUS ... You will also gain free access to the *Nonviolent Crisis Intervention® hybrid delivery option*, which combines web-based and classroom learning.

Please Note:

Nonviolent Crisis Intervention® training is not a methodology or treatment program for individuals with ASD. Rather, it is a tool to educate staff and provide them with a theoretical understanding and practical strategies designed to provide the best *Care, Welfare, Safety, and SecuritySM* for everyone involved in a crisis situation. It is intended to be utilized within a comprehensive program that integrates behavioral, educational, psychological, and clinical treatment.

2014 Autism Spectrum Disorders: Applications of Nonviolent Crisis Intervention® Programs

Indianapolis, IN • January 14–16

Houston, TX • January 21–23

Vancouver, BC • February 11–13

Los Angeles, CA • February 18–20

Columbus, OH • March 11–13

Greensboro, NC • April 1–3

Kansas City, MO • May 6–8

Boston, MA • June 10–12

Minneapolis, MN • September 2–4

Toronto, ON • September 16–18

New Orleans, LA • September 23–25

Chicago (Oak Brook), IL •

September 30–October 2

Dallas, TX • October 14–16

Philadelphia, PA • October 21–23

San Francisco, CA • November 4–6

On-site training and sponsorship opportunities are also available. Call for details.

For more information, call 877.877.5390.

enhancing verbal skills

applications of life space crisis interventionSM

Communicate With More Confidence.

This renewal option is the collaborative effort of CPI and the Life Space Crisis Intervention Institute (LSCI). CPI's expertise in behavior management training and LSCI's experience in identifying patterns of



self-defeating behavior merge to bring you a program that will enhance your communication skills. This three-day course focuses on improving your nonverbal and verbal interactions, de-escalation strategies, debriefing methods, reclaiming interventions, and relationship-building skills.

Build Healthier Relationships With Those in Your Care.

When you attend this program, you will:

- Review the fundamentals of *Nonviolent Crisis Intervention*[®] training and bridge them to LSCI concepts.
- Develop strategies to prevent a conflict from escalating into a crisis.
- Learn several different types of debriefing and reclaiming interventions, as well as how to use them effectively.
- Gain new insights about how to use crisis situations as learning opportunities.
- Review and be tested on physical competencies for CPI's *Personal Safety Techniques*SM and *Nonviolent Physical Crisis Intervention*SM.

Consider This Renewal Option if You:

- Work with challenging, confrontational, or at-risk individuals.
- Want additional verbal de-escalation tools and problem-solving techniques.
- Would like to progress further in your professional certification.
- Are a *Nonviolent Crisis Intervention*[®] Certified Instructor who is interested in fulfilling your Instructor Excellence Renewal requirements.
- Have completed at least 18 hours of training at your school or facility.



FREE Instructor eKit Includes Color eReader!

When you attend this training, you'll receive a **color eReader** for easy access to electronic support tools that will help you incorporate content from this program into staff refresher training. Your free eKit also includes:

- **Enhancing Verbal Skills: Applications of Life Space Crisis InterventionSM Refresher Electronic Presentation**
- **Refresher Workbooks (10)**
- **Refresher Leader's Guide (also available as a download)**
- **Instructor Manual Addendum containing review guidance, worksheets, and optional simulation activities (also available as a download)**
- **Life Space Crisis Intervention—Talking With Students in Conflict by Nicholas J. Long, Mary M. Wood, and Frank A. Fecser**

PLUS . . . You will also gain free access to the *Nonviolent Crisis Intervention[®]* hybrid delivery option, which combines web-based and classroom learning.

2014 *Enhancing Verbal Skills: Applications of Life Space Crisis InterventionSM* Programs

Caro, MI • January 14–16

Denver, CO • January 28–30

Philadelphia, PA • February 4–6

Toronto, ON • April 8–10

Orlando, FL • April 14–16

Cleveland, OH • May 19–21

Edmonton, AB • July 22–24

Detroit, MI • July 29–31

Los Angeles, CA • August 5–7

San Antonio, TX • September 23–25

Chicago (Oak Brook), IL • December 2–4

Boston, MA • December 9–11

On-site training and sponsorship opportunities are also available. Call for details.

For more information, call 877.877.5390.

applied physical trainingSM

Increase Your Confidence and Competence.

The *Applied Physical Training*SM program is an intensive, three-day course that focuses on the third level of CPI's *Crisis Development Model*SM—when an acting-out individual becomes an immediate physical danger to self or others and *Nonviolent Physical Crisis Intervention*SM becomes the necessary staff response.



Learn to Safely Adapt to Emergency Situations.

During the course, you will:

- **Learn how to safely enter a situation requiring physical intervention.**
- **Discover ways to maximize effectiveness and minimize risks.**
- **Review the dangers of floor restraints, including restraint-related positional asphyxia.**
- **Learn interim strategies to use during emergency situations.**
- **Review and be tested on physical competencies for CPI's *Personal Safety Techniques*SM and *Nonviolent Physical Crisis Intervention*SM.**

Consider This Renewal Option if You:

- **Are concerned about reducing the number of physical interventions and increasing the safety of interventions at your school or facility.**
- **Work with exceptionally aggressive or violent individuals.**
- **Want greater competence and confidence when teaching physical intervention skills.**
- **Are a *Nonviolent Crisis Intervention*[®] Certified Instructor who has completed at least 18 hours of training at your school or facility.**



FREE Instructor eKit Includes Color eReader!

When you attend this training, you'll receive a **color eReader** for easy access to electronic support tools that will help you incorporate content from this program into staff refresher training. Your free eKit also includes:

- **Applied Physical TrainingSM Refresher Electronic Presentation**
- **Refresher Workbooks (10)**
- **Refresher Leader's Guide (also available as a download)**
- **Competency-Based Training Tool Kit**
 - Set of 72 testing cards
 - Guide for assessing participants' competencies in physical interventions

PLUS . . . You will also gain free access to the *Nonviolent Crisis Intervention*[®] **hybrid delivery option**, which combines web-based and classroom learning.

Please Note:

Applied Physical TrainingSM requires all participants to engage in extensive physical activity. Potential participants should assess their own physical conditions and aptitude prior to attending this course. For more information on the program's physical components, please call CPI at **877.877.5390**.

2014 Applied Physical TrainingSM Programs

Toronto, ON • January 15–17

Chicago (Oak Brook), IL • January 22–24

Phoenix, AZ • February 5–7

Atlanta, GA • February 26–28

Memphis, TN • March 19–21

New York, NY • April 2–4

Dallas, TX • May 7–9

Minneapolis, MN • May 20–22

San Francisco, CA • May 28–30

Boston, MA • August 13–15

Denver, CO • September 17–19

Indianapolis, IN • October 1–3

Vancouver, BC • October 8–10

Columbus, OH • November 12–14

Baltimore, MD • November 19–21

Charlotte, NC • December 10–12

On-site training and sponsorship opportunities are also available. Call for details.

For more information, call **877.877.5390**.

three-day *nonviolent crisis intervention*[®] renewal program



Increase Your Confidence With a Thorough Review.

Those who are interested in reviewing program basics while fulfilling the Instructor Excellence Renewal requirement for competency-based testing can attend the first three days of any *Nonviolent Crisis Intervention*[®] program.

This is an excellent renewal option if you want to re-examine the course from the perspective of both an Instructor and a participant. You'll gain training insights and develop a deeper understanding of the program's core concepts.

Enhance Your Instructor Skills.

This course will help you improve your skills as a Certified Instructor by reviewing important concepts, including:

- **Nonverbal and verbal techniques for managing disruptive behavior.**
- **Dealing with staff fear and anxiety.**
- **Safely and effectively controlling and transporting an individual.**
- **Developing team intervention strategies.**
- **Key steps for debriefing after a crisis.**
- **Effective techniques to facilitate a group and enhance learning.**
- **Tailoring program content to address workplace realities.**

During this course, you will also review and be tested on physical competencies for CPI's *Personal Safety Techniques*SM and *Nonviolent Physical Crisis Intervention*SM.

Consider This Renewal Option if You:

- Are interested in reviewing the *Nonviolent Crisis Intervention*® training program fundamentals.
- Would like to experience competency-based training firsthand.
- Wish to re-examine the importance of training as a process.
- Want to improve your skills as a Certified Instructor and minimize “training drift.”
- Are a *Nonviolent Crisis Intervention*® Certified Instructor who is interested in fulfilling your Instructor Excellence Renewal requirements.
- Have completed at least 18 hours of training at your school or facility.



FREE Instructor eKit!

Participants receive an **Instructor eKit**, which includes a **color eReader** for comprehensive electronic support, access to the **hybrid delivery option**, and resources to enhance your skills as a Certified Instructor.

2014 Three-Day *Nonviolent Crisis Intervention*® Renewal Program Dates Available at crisisprevention.com

During 2014, CPI will offer more than 250 *Nonviolent Crisis Intervention*® training programs in 125 cities across the United States and Canada. Please visit **crisisprevention.com** or call Instructor Services toll-free at **877.877.5390** to determine a location and date most convenient for you.

On-site training and sponsorship opportunities are also available. Call for details.

For more information, call **877.877.5390**.

Renew in One Day With This Two-Part Option.

Our *ProficiencyPlus* renewal option is a cost-effective, time-efficient way for experienced *Nonviolent Crisis Intervention*[®] Certified Instructors to enhance training skills and minimize time away from your workplace. This two-part course offers a unique opportunity to take a fast track in the pursuit of training excellence.

Part One – *ProficiencyPlus* Exam

This comprehensive exam focuses on training delivery and tests your knowledge of content application and facilitation dynamics. Once registered, you gain access to the *ProficiencyPlus* exam, which you will need to complete prior to attending the one-day renewal program.

Part Two – *ProficiencyPlus* One-Day Renewal Program

The second part of the renewal option gives you an excellent opportunity to problem solve CPI Classroom Model issues with a CPI Global Professional Instructor and network with other Certified Instructors. During this one-day session, you will also be tested on physical competencies for CPI's *Personal Safety Techniques*SM and *Nonviolent Physical Crisis Intervention*SM.

Minimize Time Away From Your Workplace

This renewal option will give you fresh insights to enhance your facilitation skills and apply CPI Classroom Models more effectively. It is also an ideal way to satisfy your renewal requirements, minimize time away from your workplace, and:

- **Review the benefits and standards of Instructor certification.**
- **Re-examine issues relating to the risks of restraints.**
- **Exchange insights with other Certified Instructors.**
- **Refresh your knowledge about effective CPI Classroom Model application.**
- **Re-examine the importance of all the components of the Training Process.**

Consider This Renewal Option if You:

- Are confident in your ability to successfully complete the *ProficiencyPlus* exam.
- Would like to review CPI Classroom Model application and facilitation dynamics.
- Want to minimize time away from your workplace.
- Are a *Nonviolent Crisis Intervention*® Certified Instructor who is interested in fulfilling your Instructor Excellence Renewal requirements.
- Have completed at least 18 hours of training at your school or facility and have been certified for over one year.



FREE Instructor eKit!

Participants receive an **Instructor eKit**, which includes a **color eReader** for comprehensive electronic support, access to the **hybrid delivery option**, and resources to enhance your skills as a Certified Instructor.

2014 ProficiencyPlus Programs

Flint, MI • January 14	Orlando, FL • April 17	New Orleans, LA • Sept. 26
Toronto, ON • January 14	Dallas, TX • May 6	San Antonio, TX • Sept. 26
Indianapolis, IN • Jan. 17	Kansas City, MO • May 9	Indianapolis, IN • Sept. 30
Chicago (Oak Brook), IL • January 21	Minneapolis, MN • May 19	Chicago (Oak Brook), IL • October 3
Houston, TX • January 24	Cleveland, OH • May 22	Saint Louis, MO • Oct. 3
Denver, CO • January 31	San Francisco, CA • May 27	Vancouver, BC • October 7
Phoenix, AZ • February 4	Houston, TX • June 6	Dallas, TX • October 17
Philadelphia, PA • Feb. 7	Boston, MA • June 13	Philadelphia, PA • Oct. 24
Charlotte, NC • Feb. 14	Chicago (Oak Brook), IL • July 18	San Francisco, CA • Nov. 7
Vancouver, BC • Feb. 14	Edmonton, AB • July 25	Columbus, OH • Nov. 11
Los Angeles, CA • Feb. 21	Detroit, MI • August 1	Baltimore, MD • Nov. 18
Atlanta, GA • February 25	New York, NY • August 1	Chicago (Oak Brook), IL • December 5
Columbus, OH • March 14	Los Angeles, CA • Aug. 8	Charlotte, NC • Dec. 9
Memphis, TN • March 18	Boston, MA • August 12	Boston, MA • December 12
New York, NY • April 1	Minneapolis, MN • Sept. 5	Toronto, ON • Dec. 18
Greensboro, NC • April 4	Denver, CO • September 16	
Las Vegas, NV • April 4	Toronto, ON • Sept. 19	
Toronto, ON • April 11		

On-site training and sponsorship opportunities are also available. Call for details.

For more information, call 877.877.5390.

On-Site Options Also Available.

Any of the Instructor Excellence Renewal Courses in this guide can be conducted on site at your school or facility. For more information about on-site renewal options and sponsorship opportunities, please call one of our On-Site Training Specialists toll-free at **877.877.5389**.

Make Your Plans Today!

Whether your certification is up for renewal in 2014 or beyond, register today to assure course availability. To register, just complete and return the enclosed Faxback Form or call CPI toll-free at **877.877.5390**. If you have questions about your requirements or your certification status, please visit **crisisprevention.com** or give us a call today.

Register Early—Seating Is Limited!

There is limited seating for all courses, so be sure and register early to assure course availability! There are four ways to register for any renewal option in this guide.

CPI

10850 W. Park Place
Suite 600
Milwaukee, WI 53224
t • 877.877.5390
f • 414.979.7098
tty • 888.758.6048

(Deaf, hard of hearing, or speech impaired)

instructor@crisisprevention.com

crisisprevention.com

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To Register:



Call Instructor Services toll-free:

877.877.5390 (US or Canada)
888.758.6048 TTY (Deaf, hard of hearing, or speech impaired)
M–F 7:30 a.m. to 6:00 p.m. (CT)



Fax your registration with billing information to:

414.979.7098 any hour of the day.



Mail the Faxback Form with billing information to:

CPI
10850 W. Park Place, Suite 600
Milwaukee, WI 53224



Register online:

crisisprevention.com