

Become an ACT Affiliate Through CPI



STEP

1

Complete & Return Form

Notify CPI that your organisation would like to become affiliated with ACT by completing and returning to us the attached expression of interest form.



STEP

2

Complete Self-Assessment Tool

CPI will provide you with access to an online portal where you will complete a self-assessment tool to evidence how the organisation is meeting the Restraint Reduction Network (RRN) Training Standards. CPI Quality & Compliance Team can support and advise you how to meet and evidence meeting the Standards.



STEP

3

Sign the Agreement

On completion of the self-assessment, CPI will issue the affiliation contract agreement for signing by a senior leader within the organisation. Once signed, this is to be returned to CPI.



STEP

4

Pay ACT Affiliation Fee

Once the signed contract has been returned, CPI will issue the invoice for the ACT affiliation fee. Once paid, CPI will pass your organisation details along to ACT.



STEP

5

Celebrate Affiliation

The organisation will be issued with the ACT affiliation certificate and organisation name will appear on the ACT website as an affiliated organisation under CPI. Training delivered can then be labelled as 'certified training'.



STEP

6

Ongoing Commitment

There is an ongoing commitment from both the organisation and CPI to ensure the RRN Training Standards continue to be met. Organisations must update the self-assessment annually. Training dates must be provided to CPI and/or CPI and/or ACT when requested so an observation can be carried out.



> For further information, advice, or support, please contact us by emailing cpiintcompliance@crisisprevention.com

FAQ RRN Affiliation



1	Does my organisation offer certified training and do we need to be affiliated?	For your organisation to deliver certified training by your in-house certified instructors, you would need to become an affiliate. The RRN Training Standards are considered best practice across all service sectors and geographies.
2	What is the Restraint Reduction Network (RRN)?	The RRN was first established by CPI to help bring together individuals and organisations with a common goal of reducing the use of restrictive practices across Education, Health & Social Care services. The RRN is now independent of CPI and is a registered charity whose patron is Sir Norman Lamb. The vision of the RRN is to reduce reliance on restrictive practices and make a real difference in the lives of people. To support this vision the RRN developed the Restraint Reduction Network Training Standards (2019).
3	What is ACT	Association of Certified Training (ACT) is the body responsible for the certification of training providers and services (either commercial or in house) whose training includes restrictive interventions. The RRN licensed ACT to certify training providers and services as complying with the RRN Training Standards.
4	Is CPI a certified training provider?	CPI are a certified training provider. Being a certified provider means; • The organisation delivering the training meets the RRN Training Standards. • The curricula being delivered meets the RRN Training Standards. • The trainers delivering the training meet the RRN Training Standards. CPI achieved certified provider status in February 2020.
5	What does my organisation need to do to deliver certified training?	The organisation needs to demonstrate how the RRN Training Standards are being met. By working with CPI, we can support you through this process and supply you with all relevant information and guidance.
6	What is affiliation?	Affiliation is a process by which you can demonstrate your organisation is meeting the RRN Training Standards. Affiliation is not just about the training you deliver, it is an ongoing commitment by the organisation to meet the RRN Training Standards, strengthening the governance around your provision of physical interventions training and providing assurances to commissioners and regulators about the commitment to restraint reduction.

FAQ RRN Affiliation

7	What are the ongoing commitments as an affiliate?	There is an annual requirement to demonstrate how the organisation continues to meet the RRN Training Standards, by updating the self-assessment. An understanding that ACT and or CPI may attend a training event provided by the organisation to monitor compliance that the RRN Training Standards are being met. An understanding that not being able to evidence the RRN Training Standards may result in affiliation being suspended.
8	What are the cost implications of becoming an affiliate?	There is an annual affiliation fee. This is charged by ACT. CPI collects this fee on behalf of ACT. The affiliation period is from 01 February to 31 January. Therefore, the first year's fee could be pro-rated.
9	How long does affiliation last for?	12 months. The ACT fee is required on an annual basis. There is also a requirement for the self-assessment to be updated annually.
10	What happens if the organisation decides not to become affiliated or does not maintain the ongoing annual requirements?	Affiliation is the demonstration that the organisation is following best practice. Taking the decision not to be affiliated could mean you may not be meeting the regulatory expectations. Please refer to the following link which will explain this in more detail and give you access to reports published by CQC: https://www.crisisprevention.com/en-gb/Blog/lack-of-improvement-in-reducing-restraint
11	How will CPI support the organisation through the affiliation process?	CPI will support organisations through each step of the affiliation process. A Teams meeting can be requested/offered where a member of Quality & Compliance will go through the self-assessment and each of the RRN Training Standards in more detail, offering advice and guidance. CPI have also devised several templates which will support in meeting some of the RRN Training Standards. In addition to this, CPI will support organisations with the annual update of the self-assessment. Furthermore, CPI will support organisations in the preparation of the Certified Instructors being observed by ACT and/or CPI.